

 <p><b>Financial Assistance Award</b></p> <p><b>DENALI COMMISSION</b>          510 L Street, Suite 410          Anchorage, Alaska 99501          (907) 271-1414 (phone)          (907) 271-1415 (fax)          www.denali.gov</p>		<b>Award Number</b>	01395-00																																																																														
		<b>Award Title</b>	Rural Energy Conference - Conference Sponsorships																																																																														
		<b>Performance Period</b>	July 1, 2011 through December 31, 2011																																																																														
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> Alaska Energy Authority 813 W Northern Lights Blvd Anchorage, AK 99503-2407																																																																													
<b>Denali Commission Finance Officer Certification</b>		Ms. Jennifer Price 09/20/2011		<b>Phone:</b> (907) 771-3000 <b>Recipient DUNS #</b> 054072608 <b>TIN #</b> 926001185																																																																													
<b>Cost Share Distribution Table</b>																																																																																	
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Accounting Code</th> <th colspan="2">New Funding</th> <th colspan="2">Prior Period Funding</th> <th rowspan="2">Total</th> </tr> <tr> <th>Denali Commission</th> <th>Other Contributors</th> <th>Denali Commission</th> <th>Other Contributors</th> </tr> </thead> <tbody> <tr> <td>95670000</td> <td>\$40,000.00</td> <td></td> <td>\$0.00</td> <td></td> <td><b>\$40,000.00</b></td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td><b>\$0.00</b></td> </tr> <tr> <td>Various</td> <td></td> <td>\$151,000.00</td> <td></td> <td>\$0.00</td> <td><b>\$151,000.00</b></td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td><b>\$0.00</b></td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td><b>\$0.00</b></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$40,000.00</b></td> <td><b>\$151,000.00</b></td> <td><b>\$0.00</b></td> <td><b>\$0.00</b></td> <td><b>\$191,000.00</b></td> </tr> </tbody> </table>						Accounting Code	New Funding		Prior Period Funding		Total	Denali Commission	Other Contributors	Denali Commission	Other Contributors	95670000	\$40,000.00		\$0.00		<b>\$40,000.00</b>		\$0.00		\$0.00		<b>\$0.00</b>		\$0.00		\$0.00		<b>\$0.00</b>		\$0.00		\$0.00		<b>\$0.00</b>		\$0.00		\$0.00		<b>\$0.00</b>	Various		\$151,000.00		\$0.00	<b>\$151,000.00</b>			\$0.00		\$0.00	<b>\$0.00</b>			\$0.00		\$0.00	<b>\$0.00</b>			\$0.00		\$0.00	<b>\$0.00</b>			\$0.00		\$0.00	<b>\$0.00</b>	<b>Total</b>	<b>\$40,000.00</b>	<b>\$151,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$191,000.00</b>
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<b>Signature of Authorized Official - Denali Commission</b>  Electronically Signed			<b>Typed Name and Title</b> Mr. Joel Neimeyer Federal Co-Chair		<b>Date</b>  09/19/2011																																																																												

# AWARD ATTACHMENTS

Alaska Energy Authority

01395-00

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1. Award Conditions - 2011 Rural Energy Conference

***Award Conditions to the Financial Assistance Award  
Between the Denali Commission and Alaska Energy Authority  
For the 2011 Rural Energy Conference  
Award No. 1395  
July 2011***

***1. Scope of Work***

The Denali Commission (Commission) is providing a total of \$40,000 to the Alaska Energy Authority (AEA) for the sponsorship of the 2011 Rural Energy Conference, to be held in Juneau, Alaska September 27-29, 2011 at the Centennial Hall. The conference is AEA's seventh rural energy conference and will update attendees, including utilities, on AEA's recent projects, provide information on the research being done at the Alaska Center for Energy and Power (ACEP), and provide a forum for networking and information sharing to all attendees and agencies that are in the energy business. Information on alternative energy will include: biomass, geothermal, wind and conservation as well as the newest technology for diesel engines, switchgear, and integration.

Conference attendance by rural communities, especially rural utility operators, is an essential component of this conference. The demand for rural attendance remains very high, and travel costs continue to be a barrier to rural participants.

Total budget for the 2011 Rural Energy Conference is \$191,000 (see attachment A) with the majority of costs needed to provide travel for rural attendees, facility rentals, printing, advertising and audio/visual. A total of 350 people are expected to attend.

Commission funds of \$40,000 for the conference will be used for travel grants (\$30,000), and the \$10,000 of general conference sponsorship will be used for conference logistics like facility rentals, audio visual, attendee transportation to conference events, and printing costs for conference advertising (\$1,000).

**Travel Grants**

The Commission is providing \$30,000 to AEA for Travel Grants for this conference. Travel Grants are provided to attendees for transportation costs only and are administered by AEA. Each community must pay for their lodging and meals.

The following priorities and restrictions will be set for the Denali Commission Travel Grants:

- Communities that have received or are set to receive Denali Commission sponsored RPSU, Bulk Fuel or Renewable/Emerging Energy Technology projects will be encouraged to attend utilizing these funds and will be given priority for the funding.
- Rural resident operators will receive priority.

- State and Federal employees will not receive these travel grants.

AEA will start the first day lunch session (or other agreed upon session) by recognizing those who will be using a travel grant to attend this year's conference and communicate to attendees the efforts of the Denali Commission to fund the travel of rural residents to attend this important conference for 6 consecutive years thus far. The Commission is committed to working with AEA to ensure rural residents attend this important energy conference. The Commission and AEA recognize the critical importance of rural participation.

#### **Other Conference Costs**

The Commission is providing \$10,000 to AEA for general conference sponsorship that will be used for conference logistics like facility rentals, audio visual, attendee transportation to conference events, and printing.

Sponsorship of these events will further the Denali Commissions mission of providing energy solutions and new ideas to rural Alaska. Benefits to the Commission as a sponsor include:

- Name and logo will be included in the conference program and any printed documentation on the conference.
- Denali Commission recognition on conference website.
- Denali Commission recognition on main floor at conference.
- A free booth space.
- Free admission/registration for up to five Denali Commission employees.
- A speaking opportunity for either the Denali Commission's Federal Co-Chair, Joel Neimeyer, or our Energy Program Manager, Denali Daniels.

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food costs), event brochure printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible Commission costs.

Commission funds cannot be used for food or beverage of any kind, gifts, per diem of attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

## **2. Milestones**

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	07-01-11	12-31-11				\$0.00
Project Close-out	01-01-12	03-31-12				\$0.00

## **3. Award Performance Period**

The Award performance period is 07-01-11 through 12-31-11. This is the period during which Award recipients can incur obligations or costs against this Award.

## **4. Direct and Indirect Costs**

The cost principles of OMB Circular A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

## **5. Budget and Program Revisions**

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AEA will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

## **6. Payments**

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by AEA. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission’s Finance Specialist at (907) 271-1414 for further information about payment. **No interest will be accrued on these funds.**

## **7. *Project/Award Close-Out***

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- b. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Acknowledgement of this award is outlined in the scope of work. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

## **8. *Public Policy Laws and Assurances***

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

## **9. *Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections

have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

***10. Program Manager, Financial Manager & Other Contact Information***

<b>Denali Commission</b>	<b>AEA</b>
Karen Johnson Denali Commission Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 E-mail: <a href="mailto:karenj@denali.gov">karenj@denali.gov</a>	Sara Fisher-Goad Executive Director Alaska Energy Authority 813 W. Northern Lights Blvd Anchorage, AK 99503 Phone: 907-771-3000 Fax: 907- 771-3044 Email: <a href="mailto:shaagenson@aidea.org">shaagenson@aidea.org</a>
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: <a href="mailto:bsorensen@denali.gov">bsorensen@denali.gov</a>	Rebecca Garrett Program Manager Alaska Energy Authority 813 W. Northern Lights Blvd Anchorage, AK 99503 Phone: 907-771-3042 Fax: 907-771-3044 Email: <a href="mailto:rgarrett@aidea.org">rgarrett@aidea.org</a>